

Individuals with Disabilities Education Act, Part B (IDEA B) 2016-2017 Local Application

Special Education Directors' Webinar
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Agenda

- Important Reminders and Due Dates
- IDEA B Fiscal Compliance Requirements
 - Excess Cost
 - Maintenance of Effort (MOE)
 - Supplement not Supplant
- Completing the 2016-2017 IDEA B Local Application
- Submitting the IDEA B Application in Web EPSS
- IDEA B Application Review and Approval Process

Important Reminders

- The following documents are available on the SEB website:
 - 2016-2017 IDEA B Local Application
 - 2016-2017 IDEA B Local Application Instructions
 - 2016-2017 IDEA B Local Educational Agency (LEA) Application DUE DATES
- April 2016
 - Web EPSS will be available to upload completed 2016-2017 IDEA B Local Application next week
 - Notification will be sent out from the SEB once Web EPSS is available to upload completed applications
 - Instructions on how to upload the completed 2016-2017 IDEA B Local Application Web EPSS will also be sent out next week when Web EPSS is available
- IDEA B Local Application are due starting in May 2016
 - LEA due dates are posted on the SEB website, under the funding tab
 - 2016-2017 IDEA B Local Applications must be submitted in Web EPSS based on the due dates set by SEB

IDEA B Fiscal Compliance

- Review and determine the IDEA B requirements for:
 - Excess Cost
 - What data is necessary to calculate Excess Cost?
 - Local Maintenance of Effort (MOE)
 - Establishing Eligibility for IDEA B Funding
 - Supplement not Supplant
 - “The non-supplanting requirement is met by meeting the maintenance of effort requirements in 34 CFR §300.203(a).”*

*Letter to Kennedy 2008

Excess Cost

- IDEA B funds ***may only be used*** to pay the excess costs of providing special education and related services for children with disabilities.
- IDEA funds ***may not be used*** to pay for ***all*** the costs of educating a student with disabilities with the exception of:
 - Preschool (if there is no state preschool money)
- LEAs are required to expend at least a minimum average amount from state funds before IDEA B funds may be used.
 - LEAs are required to demonstrate that this minimum amount was actually spent.
- Excess Cost is monitored through the A-133 Audit Compliance Supplement
 - A-133 Audit Findings are considered when making LEA's Annual Determination

**Federal
Special Education Funds**

Excess Costs

**State & Local
General and Special Education
Funds**

Excess Cost Compliance

- Determine the amount the LEA must spend before using IDEA B funds on the excess costs for:
 - Elementary Students
 - Secondary Students
- Demonstrate that the required amount was spent for:
 - Elementary Students
 - Secondary Students

Excess Cost – Data Needed

- 2014-2015 Total Expenditures from State & Local Funds for ALL Elementary and ALL Secondary Students, separately
- 2014-2015 Total Expenditures from ALL Federal Funds for ALL Elementary and ALL Secondary Students, separately
- Average Student Count for ALL Elementary and ALL Secondary Students
 - Calculate the average using the 40 Day, 80 Day and 120 Day Membership Report from 2014-2015

Excess Cost – Data Needed, continued

- 2014-2015 Total Expenditures from State and Local Funds for Elementary Students with Disabilities and Secondary Students with Disabilities, separately
- 2014-2015 Total Expenditures from IDEA B, Title I and Title III for Elementary Students with Disabilities and Secondary Students with Disabilities, separately
- 2015-2016 40 Day count for Elementary Students with Disabilities and Secondary Students with Disabilities, separately

Local MOE Compliance

- LEAs must establish eligibility to receive an award for IDEA B funding.
- LEAs must budget at least the same amount that it spent for the same purpose from the same source in the most recent fiscal year for which information is available (2014-2015)
 - Accepting IDEA B funds requires LEAs to expend state funds at the same level from one year to the next.
 - Exceptions Allowed if requested by LEA

Completing the IDEA B Application

- Download the **2016-2017 IDEA B Local Application** from the SEB website under the funding tab http://ped.state.nm.us/ped/SEB_funding.html
- Print the **2016-2017 IDEA B Application Instructions** also available on the SEB website under the funding tab.
- Note the Due Date and work with your assigned Education Administrator (EA)

Submitting the IDEA B Application

- LEAs must upload the completed 2016-2017 IDEA B Application and all required documents in Web EPSS on or before the due date.
 - Due dates for each LEA are listed on the SEB website under the funding tab.
 - Web EPSS available in late April 2016
 - Step-by-step instructions showing how to upload the required documents in Web EPSS will be available in late April 2016

IDEA B Application Review and Approval Process

- LEA submits the completed application and all required documents in Web EPSS
- In Web EPSS the assigned EA marks the application as “Received” after all required documents have been uploaded
 - Email is generated to the submitter when EA marks the application as “Received” in Web EPSS

IDEA B Application Review and Approval Process, continued

- EA reviews and approves the required documents and all the Objectives within the application.
- In Web EPSS the assigned EA marks the application as “Accepted”
 - An email is generated to the submitter when EA marks the application as “Accepted” in Web EPSS

IDEA B Application Review and Approval Process, continued

- EA notifies SEB Fiscal team for approval of the IDEA B Budget in the Operating Budget Management System (OBMS)
- Objectives 1-4 are compared to the 2016-2017 IDEA B budgets in OBMS for all applicable funds
 - IDEA B Budgets in OBMS must match the amounts “Accepted” for each Objective within the 2016-2017 IDEA B Local Application in Web EPSS
- All applicable funds in OBMS will be approved if they are aligned with the “Accepted” Objectives within the 2016-2017 IDEA B Local Application

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