

Educator Fellows FAQ

- **How do we submit for reimbursement?**
 - Please refer to the [Ed Fellows Steps for Reimbursement](#) document.
- **What funding code do we use?**
 - In order to get reimbursed through the Ed Fellows program, LEAs will use funding code 26107 to pay the EAs.
- **When will we receive the award letter?**
 - You will not receive a separate award letter, the MOU you received and have signed with Region 9 functions as the award letter.
- **What form should we use for reimbursement?**
 - Please fill out the following form for reimbursement: [Ed Fellows Reimbursement Form](#)
- **What happens if we don't spend our allotment for this MOU?**
 - The dollars you were allotted for this fiscal year will terminate as of June 30, 2023 - but will be renewed based on the award in FY 24 for the next fiscal year. Your last date for reimbursement is stated on your MOU. This date is July 5, 2023 at 12:00 P.M. and submissions received after this date will not be considered for reimbursement. Please plan accordingly.
- **Will we be receiving a new MOU each fiscal year?**
 - Yes, you will receive a new MOU in FY 24 around the July time frame.
- **What fund should we use to cover the cost of each fellow until reimbursement?**
 - Again, you will use funding code 26107.
- **Why does this MOU not cover the full amount for a year?**
 - The MOU for FY 23 is a full year.