

REGION 9 EDUCATION COOPERATIVE

PHYSICAL THERAPIST Job Description

POSITION TITLE Physical Therapist
Report To: Related Services Manager
Work Day/Year: As required by caseload
Classification: Exempt
Salary Schedule: Ancillary Services
Duty Station: TBD

ESSENTIAL FUNCTIONS

1. Represents REC9 and its programs in a positive manner, interacting with the general public and colleagues.
2. Adheres to applicable federal, state, and local guidelines and regulations for all children including those with disabilities (IDEA, Head Start Performance Standards, FERPA, HIPAA, Child Outcomes, NAEYC, Licensing, etc.).
3. Performs initial and ongoing evaluation with use of standardized tests, customized measures and/or observations to evaluate children in the areas of suspected disabilities in accordance with federal/state/district regulations and policies and procedures and consistent with professional licensing.
4. As determined by IEP/IFSP Committee, plans and administers physical therapy programs designed to support the student's identified educational goals.
5. Utilizes treatment procedures consistent with IEP/IFSP, federal/state/district regulations and professional licensing.
6. Participates fully as an employee of REC9 with all assigned duties and responsibilities as assigned by the supervisor.
7. In accordance with policies and procedures, obtains, integrates, and interprets evaluation information and progress to support educational goals as determined by the student's IEP/IFSP.
8. Communicates positively and effectively with parents, children, colleagues, and other agency personnel while maintaining confidentiality regarding all facets of REC9 programs in compliance with FERPA/HIPAA and other federal and state regulations.
9. In a professional manner, provides information to the student, family and personnel involved in the student's educational program concerning areas of educational support as identified by the IEP/IFSP and consistent with professional licensing.
10. In accordance with IEP/IFSP, refers and/or collaborates with outside agencies/professional personnel, to obtain requested student information to support the student's evaluation and/or educational program. Adheres to district policies and procedures in collaborating with outside agencies/personnel.
11. In accordance with federal/state/district regulations, documents services to students as identified in the IEP/IFSP according to professional board standards and consistent with policies and procedures.
12. Demonstrates knowledge and compliance with all professional standards of conduct and professional ethics.
13. Adheres to district policies and procedures while on district campus.
14. Completes all record keeping and reporting documentation in a timely, comprehensive and accurate manner.
15. Responsible for planning, conducting, and evaluating in-service training programs on physical therapy and related topics for staff, families, students and community, as requested by supervisor.
16. As required, travels from site to site on a daily basis and as emergencies arise.
17. Maintains proper office atmosphere concerning accuracy and confidentiality in accordance with

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FERPA/HIPAA.

18. Responsible for the understanding and execution of the REC9 employee policy manual, technology policy, R9 tracking system, and calendar of contract/non-contract days.
19. Supervises the delivery of physical therapy programs that help students develop, regain, or maintain their ability to perform educational activities. Provide supervision, guidance and monitor the performance of physical therapy assistants, including supervision of direct services to students and for the purposes of Medicaid billing.
20. Other responsibilities deemed necessary and appropriate by administration.

QUALIFICATIONS:

1. Must be licensed by the State of New Mexico Department of Education and the State of New Mexico Licensing and Regulation Professional Licensure.
2. Three years of successful work experience in public schools/institutions of higher education or other agencies preferred.
3. Must be able to obtain a National Provider Identifier (NPI) number and be a Medicaid provider.
4. Must be able to demonstrate strong educational/professional and working knowledge of federal regulations and state law related to special education, including evaluation and IEP development.
5. Must demonstrate strong interpersonal skills. Must be willing to carry out assigned tasks and perform responsibilities.
6. Other qualifications determined necessary by the REC9 Executive Director.
7. Must be willing to travel/use own vehicle for transportation

PERFORMANCE RESPONSIBILITIES/ WORKER TRAITS

1. Physical therapy is a related service in which the therapist functions as a member of an interdisciplinary team whose purpose is to provide an appropriate program for children with disabilities and their families.
2. A physical therapist utilizes professional training to evaluate and apply evidence-based practices to support educational programming designed to provide the student with a free and appropriate education in accordance with federal/state/district regulations and policies and procedures.
3. The physical therapist will communicate clearly in giving and receiving oral/written instruction; will demonstrate adaptability in relations with co-workers; will exhibit an accepting and non-threatening attitude and cultural sensitivity to children and families; demonstrate the ability to appropriately manage behavior and create an appropriate learning environment which will support students to attain their educational goals.
4. The therapist will demonstrate professional behavior consistent with the professional code of ethics and REC9 policy and procedures.
5. Must be willing to travel/use your own vehicle for transportation.

PHYSICAL REQUIREMENTS

I. SITTING TASKS

- A. Sitting is an occasional but essential requirement of the job
- B. 33% of the time
- C. Duties performed during sitting area:
 1. Fine motor exercises; group work
 2. Report/computer work; record keeping
 3. Maintaining/adjusting equipment
 4. Evaluations/IFSP meetings

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II. WALKING TASKS

- A. Walking is a continuous requirement of the job
- B. 66% of the time
- C. Duties performed during walking are:
 - 1. To evaluations, consultations
 - 2. Gross motor exercises
 - 3. Getting children to and from sites for therapy

III. STANDING TASKS

- A. Standing is a continuous requirement of the job
- B. 66% of the time
- C. Duties performed during standing are:
 - 1. Consultation/planning with teachers and team members
 - 2. Therapy exercises
 - 3. Therapy evaluations
 - 4. Equipment modifications

IV. SPRINTING/RUNNING

- A. Sprinting or running is an occasional but essential requirement of the job
- B. 33% of the time
- C. Duties performed during sprinting/running
 - 1. Sensorimotor exercises
 - 2. Child evaluations

V. FLEXIBILITY

- A. Bending or twisting of the neck is an occasional but essential requirement
- B. Bending or twisting of the trunk is an occasional but essential requirement
- C. Squatting, stooping, or kneeling is an occasional but essential requirement
- D. Reaching above the head is a frequent requirement
- E. Reaching forward is a continuous requirement

VI. ACTIVITIES

- A. Hand and grip strength is a continuous requirement

VII. USE OF ARMS AND HAND

- A. Manual dexterity is an essential requirement of the job

VIII. LIFTING 10 - 25 POUNDS

- A. Lifting equipment; students that weigh 10 - 15 pounds is an essential requirement

IX. LIFTING 26 - 50 POUNDS

- A. Lifting a child

X. LIFTING 51 - 75 POUNDS

- A. Lifting a child in conjunction with another person

XI. LIFTING 76 - 90 POUNDS

- A. Lifting a child in conjunction with another person

XII. CARRYING TASKS

- A. Equipment essential to therapy
- B. Child lifting/carrying from one location to another
- C. Examples: child (with assistance of another person)

XIII. WORKING CONDITION

- A. The following are the essential working conditions of the job
 - 1. Working inside and part-time outside is a continuous requirement

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2. Risk of getting a minor injury is an occasional but essential hazard
3. Risk of getting a major injury is an occasional but essential hazard
4. Interacting with the public and other workers is an occasional but essential requirement
5. Extended work hours is an occasional but essential requirement
6. Direct responsibility for the well-being, safety, and work out-put of other people is an occasional but essential requirement
7. Multiple demands from several people is an occasional but essential requirement

XIV. PHYSICAL ABILITIES/ACTIVITIES

- A. Vision
 1. Seeing close work such as typed or hand written material is a continuous requirement
 2. Having good depth perception is an occasional but desirable requirement
- B. Hearing
 1. Ability to tell where a sound is coming from is a continuous requirement of the job
 2. Hearing differences among bells, buzzers, beeps, horns, etc. Is an occasional but essential requirement
- C. Speech/Communication
 1. Communicating (oral and written) is a continuous requirement

XV. USE OF PROTECTIVE EQUIPMENT

- A. Personal protective equipment essential to the job: May at times require gloves

Job Description Acknowledgement

I have received, reviewed and fully understand the job description for Physical Therapist.

I further understand that I am responsible for the satisfactory execution of the essential functions described therein, under any and all conditions as described.

Employee Name _____ Date _____
Employee Signature _____

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