



PROVIDING EXCEPTIONAL SERVICES
TO CHILDREN, FAMILIES, AND
COMMUNITIES ACROSS NEW MEXICO

2002 SUDDERTH DRIVE, RUIDOSO, NM 88345
(575) 257-2368 - WWW.REC9NM.ORG

R9 REQUEST FOR APPLICATIONS (RFA) 23001-2 (Re-post)
IT Tech Initiative RFA

Purpose

Region 9 Education Cooperative (REC 9) is seeking applications from qualified agencies to address the following:

- 1. Information Technology:** Support for devices including laptops, Chromebooks, tablets, and home connectivity.
- 2. Educational Technology:** Support for students, parents, families, and teachers in the adoption of technology for remote learning use.
- 3. Professional Development:** Support educators making the most of technology to effectively deliver digital educational content for remote and in-school use.

Examples include: Supplies for STEM programs such as drones, robotics, or other STEM related activities.

Awarded application(s) can receive up to \$29,645.00. Applicants can submit for amounts in excess of this in case additional funding becomes available.

Evaluation Criteria

It is the responsibility of the application provider to provide all information listed in the Evaluation Criteria below. The information provided must be clear and concise. **FAILURE TO PROVIDE THIS INFORMATION WILL RESULT IN A LOSS OF POINTS AND/OR POSSIBLE DISQUALIFICATION OF THE APPLICATION.**

Scoring Rubric	10 Point Scale	15 Point Scale
Excellent Response	7-10 points	11-15 points
Adequate Response	4-6 points	6-10 points
Inadequate response	0-3 points	0-5 points

Timeline

Action	Responsible Party	Due Dates
Issue RFA	Region 9	11/2/2022
Submission of applications	Potential Applicants	11/4/2022
Review of applications and final selection	Review Panel	11/4/2022-11/11/2022
Award Letter	Region 9/Potential Applicants	11/11/2022



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Eligibility

Submit no more than a 2 page response explaining how you would use funds to address the below areas of concern for tech support (choose 1 or more). Typeface must be easily readable such as Ariel, Courier, or Times Roman and type size must be 12-point. All pages shall be numbered. Your response must also include your proposal for collecting monthly data related to implementation & utilization (number of students and/or staff who have participated or benefited from the award given). Your plan must consist of a new implementation, it is not intended to support an existing plan.

Elements:

Demonstrate how you will address the following three areas of concern for tech support:

1. **Information Technology:** Support for devices including laptops, Chromebooks, tablets, and home connectivity.
2. **Educational Technology:** Support for students, parents, families, and teachers in the adoption of technology for remote learning use.
3. **Professional Development:** Support educators making the most of technology to effectively deliver digital educational content for remote and in-school use.

Application Submission

At this time, only electronic application submission is allowed. Do not submit hard copies until further notice.

applications must be submitted electronically through R9's electronic procurement system.

The online submission system can be accessed by clicking this link
-----><https://www.formpl.us/form/5468792180310016>

ALL APPLICATIONS MUST BE RECEIVED BY THE PROCUREMENT MANAGER OR DESIGNEE NO LATER THAN 10:00 AM MST/MDT ON **November 4, 2022**. NO LATE APPLICATIONS CAN BE ACCEPTED. The date and time of receipt will be recorded on each application. Applications will be time-stamped in the system when the Offeror clicks "Submit." Such electronic submissions will be considered sealed in accordance with the statute.

It is the Offeror's responsibility to ensure all documents are completely uploaded and submitted electronically. The application submission system will automatically cease uploading data at the date and time of the deadline. Please ensure that you, as the Offeror, allow adequate time for large uploads and to fully complete your submittal by the deadline. A submission that is not both: (1) fully complete; and (2) received, via the online application submission system: <https://www.formpl.us/form/5468792180310016> will be deemed late. Further, a submission that is not fully complete and received via the application submission system by the deadline because the response was captured, blocked, filtered, quarantined or otherwise prevented from reaching the proper destination server by any anti-virus or other security software will be deemed late. In accordance with statute and rule, NO LATE APPLICATIONS CAN BE ACCEPTED.

Applications submitted by facsimile, or other electronic means other than through the application submission system, will not be accepted.



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Award

1. Multiple awards may be made.
2. Region 9 will execute a Professional Services Agreement with the awardee.
3. Awards shall be made to the most responsible Offeror(s) whose proposals are most advantageous to REC 9 taking into consideration the evaluation criteria. The most responsible Offeror(s) is not determined by the highest score. Please note, however, that a serious deficiency in the response to any one factor may be grounds for rejection regardless of overall score.
4. Offerors may be asked to submit revisions to their proposals for the purpose of obtaining best and final offers.